

Audio/Visual Technician Job Responsibilities

Objective: To create and manage all media for the use of the Sunday morning services and special events such as weddings, concerts, funerals.

Responsibilities Include:

- Creating media playlists using ProPresenter 5
- Actively maintaining the visuals/audio during Sunday services
- Participating in rehearsals for any church events/concerts/weddings/funerals
- Assisting with rehearsals for Genesis on Wednesday evenings
- Recording each service, editing each recording, and uploading each to the church website
- Assisting with other ministries in any/all audio or visual needs
- Organizing each audio requirement of any services, concerts, or events
- Distributing copies of church services to any requested bodies
- Assigning volunteers to respective audio/visual positions for each service
- Submitting all copyright requirements to the proper CCLI websites.

Requirements:

Be able to lift at least 25 lbs. and have basic knowledge of AV equipment and proper set up. Ability to learn and run a digital soundboard. Be able to learn and use any and all equipment needed to create or maintain audio and visual needs. Positive attitude through heavy traffic seasons (Christmas, and Easter). Time management skills. Stay cool under pressure. Have problem solving skills in a technical field.